



OFFICE ORDER

No. PEC/RG/17/ 849

Dated: 10/8/17

The following Academic & Administrative duties are assigned by the Director for the session 2017-18 with immediate effect (if not mentioned otherwise) as listed below to faculty members and officers in addition to Teaching, Research & other routine activities up to 16.08.2018. This notification supersedes all previous orders regarding the assignment of these responsibilities.

S.No	Name of Center	Name (Prof./ Dr./ Sh./ Ms.)	Relieving Name (Prof./ Dr./ Sh./ Ms.)
1	Smart City Innovation Centre & Centre for Renewable Energy	Tarlochan Kaur	In place of Dr. Rajesh Bhatia
2	Continuing Education Programme	Neena Gupta	In place of Harminder Kaur w.e.f. 16.08.17.
3	Career Development and Guidance Centre	Divya Bansal	In place of Neelu Jain w.e.f. 16.08.17.
4	Central Vigilance Officer	R.M. Belokar	In place of Roshan Lal
5	Liaison Officer for S.C.	Sarbjeet Singh	In place of Roshan Lal
6	Coordinator Court appointed inspection committees in reference to Building and allied works	Roshan Lal	-
7	Condemnations, Disposal of Stores including auction	Er. Dina Nath	In place of Balwinder Singh
8	Central Purchase Officer	Sarita Singla	In place of Balwinder Singh
9	Estate Officer	Shakti Arora	In place of Sarbjeet Singh, Arshdeep Singh & Dhiraj Bharat
10	Associate Dean (M.Tech) along with IPR	Rintu Khanna	In place of Sushant Samir
11	Associate Dean (Ph.D) & Coordinator for all examinations/ recruitment for external agencies through PEC/ in PEC Campus	Sushant Samir	-
12	Head, Total Quality Management	N.M. Suri	Sanjeev Kumar, MED
13	Coordinator, UGC/ AICTE/ NBA	Shailendra Singh	Sandeep Salodkar
14	Associate Dean (Student Affairs - I)	Raminder Kaur, Electrical Engineering (Societies/clubs)	-
15	Associate Dean (Student Affairs - II)	Sanjeev Kumar, Applied Sciences (for hostels)	In place of S.K. Mangal
16	Associate Dean (Student Affairs - III)	Sanjay Batish, Computer Centre (for Sports)	-



17	Chief Warden, Kurukshetra Hostel	Sushil Kumar	D.R. Prajapati, Mechanical Engg.
18	Chief Warden, Vindhaya Hostel	Padmavati	Prem Lata, Applied Science
19	Chief Warden, Aravali Hostel	Sukhwinder Singh	Arun K. Singh, Electronics & Communication Engg.
20	Chief Warden, Kalpana Hostel	Premlata	Padmavati, Computer Science & Engg.
21	Chief Warden, Shivalik Hostel	Arun Kumar Singh	Sanjeev Kumar, Applied Sciences
22	Coordinator Centre for Renewable Energy	Jaimala Gambhir	-
23	Coordinator Smart City Innovation Centre	Sanjay Batish	-

Manch
Registrar

Endst. No. PEC/RG/17/230059-104

Dated: 10/8/17

A copy of the above is forwarded to the following for information & necessary

action:

1. All concerned officers
2. All HODs
3. All Deans
4. All Centre Heads/ Unit Incharges
5. AC (F&A)
6. PA to Director

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Registrar